

WORK PLAN

Fiscal 2018-2019

	July	August	September
Recurring BDNA Events	4 th of July Parade Movies in the Park	National Night Out	Board Retreat
Recurring Neighborhood Events		Community Care Day (3 schools)	
Board Action Tasks			Greet new homeowners Publish newsletter Discuss umbrella organization matters
Advocacy-Administration	<u>Board Meeting</u> <u>All-Committees Meeting</u> <ul style="list-style-type: none"> • Equity-Inclusion • Land Use-Transportation • Events & Outreach • Parks & Schools Liaison East Precinct SEUL (2 meetings) SEAM meeting	<u>Board Meeting</u> <u>All-Committees Meeting</u> <ul style="list-style-type: none"> • Equity-Inclusion • Land Use-Transportation • Events & Outreach • Parks & Schools Liaison East Precinct SEUL (2 meetings) SEAM meeting	<u>Board Meeting</u> <u>All-Committees Meeting</u> <ul style="list-style-type: none"> • Equity-Inclusion • Land Use-Transportation • Events & Outreach • Parks & Schools Liaison East Precinct SEUL (2 meetings) SEAM meeting

Note: Committee work can result in posting new Action Tasks in Work Plan; board then adopts revised Work Plan.

	October	November	December
Recurring BDNA Events	Spooktacular		
Recurring Neighborhood Events			
Board Action Tasks	Advertise MealTrain to B-D Neighborhood Advertise NextDoor to B-D Neighborhood Greet new homeowners Publish newsletter Critique work plan Discuss umbrella organization matters Discuss 2018-19 budget categories (including fundraising goal) Plan how to create vision, mission statements	Advertise MealTrain to B-D Neighborhood Advertise NextDoor to B-D Neighborhood Greet new homeowners Publish newsletter Adopt work plan Discuss 2018-2019 budget amounts, timeline Draft vision, mission statements	Advertise MealTrain to B-D Neighborhood Advertise NextDoor to B-D Neighborhood Greet new homeowners Publish newsletter Adopt 2018-2019 budget Adopt vision, mission statements Choose next Action Task from Action Streams Plan steps in bylaws revision
Advocacy-Administration	<u>Board Meeting</u> <u>All-Committees Meeting</u> <ul style="list-style-type: none"> • Equity-Inclusion • Land Use-Transportation • Events & Outreach • Parks & Schools Liaison East Precinct SEUL (2 meetings) SEAM meeting	<u>Board Meeting</u> <u>All-Committees Meeting</u> <ul style="list-style-type: none"> • Equity-Inclusion • Land Use-Transportation • Events & Outreach • Parks & Schools Liaison East Precinct SEUL (2 meetings) SEAM meeting	<u>Board Meeting</u> <u>All-Committees Meeting</u> <ul style="list-style-type: none"> • Equity-Inclusion • Land Use-Transportation • Events & Outreach • Parks & Schools Liaison East Precinct SEUL (2 meetings) SEAM meeting

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	January 2019	February 2019	March 2019
Recurring BDNA Events			
Recurring Neighborhood Events			
Board Action Tasks	Greet new homeowners Publish newsletter Begin new Action Task (possibly survey) Schedule Clean-up with Resource Recovery Begin bylaws revision Discuss fundraising	Greet new homeowners Publish newsletter Continue Action Task Continue with bylaws revision Adopt fundraising plan	Greet new homeowners Publish newsletter Continue Action Task Review new bylaws Prepare for fundraising Advertise clean-up
Advocacy-Administration	<u>Board Meeting</u> <u>All-Committees Meeting</u> <ul style="list-style-type: none"> • Equity-Inclusion • Land Use-Transportation • Events & Outreach • Parks & Schools Liaison East Precinct SEUL (2 meetings) SEAM meeting	<u>Board Meeting</u> <u>All-Committees Meeting</u> <ul style="list-style-type: none"> • Equity-Inclusion • Land Use-Transportation • Events & Outreach • Parks & Schools Liaison East Precinct SEUL (2 meetings) SEAM meeting	<u>Board Meeting</u> <u>All-Committees Meeting</u> <ul style="list-style-type: none"> • Equity-Inclusion • Land Use-Transportation • Events & Outreach • Parks & Schools Liaison East Precinct SEUL (2 meetings) SEAM meeting

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	April 2019	May 2019	June 2019
Recurring BDNA Events		Annual Clean-Up Event	
Recurring Neighborhood Events			
Board Action Tasks	Greet new homeowners Publish newsletter Review progress on Action Task. Adopt revised bylaws Continue fundraising plan Draft Work Plan 19-20	Advertise MealTrain to B-D Neighborhood Greet new homeowners Publish newsletter Continue Action Task Discuss revised Work Plan 19-20 Reserve BDCC for Spooktacular, NNO	Advertise MealTrain to B-D Neighborhood Advertise NextDoor to B-D Neighborhood Greet new homeowners Publish newsletter Continue Action Task Adopt Work Plan 19-20
Advocacy-Administration	<u>Board Meeting</u> <u>All-Committees Meeting</u> <ul style="list-style-type: none"> Equity-Inclusion Land Use-Transportation Events & Outreach Parks & Schools Liaison East Precinct SEUL (2 meetings) SEAM meeting	<u>Board Meeting</u> <u>All-Committees Meeting</u> <ul style="list-style-type: none"> Equity-Inclusion Land Use-Transportation Events & Outreach Parks & Schools Liaison East Precinct SEUL (2 meetings) SEAM meeting	<u>Board Meeting-Elections</u> <u>All-Committees Meeting</u> <ul style="list-style-type: none"> Equity-Inclusion Land Use-Transportation Events & Outreach Parks & Schools Liaison East Precinct SEUL (2 meetings) SEAM meeting

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WORK PLAN (3 months only for demonstration purpose)

FISCAL YEAR 2019-2020

	July 2019	August 2019	September 2019
Recurring BDNA Events	4 th of July Parade Movies in the Park	National Night Out	Board retreat
Recurring Neighborhood Events			
Board Action Tasks	Greet new homeowners Publish newsletter	Advertise MealTrain to B-D Neighborhood Greet new homeowners Publish newsletter	Advertise MealTrain to B-D Neighborhood Advertise NextDoor to B-D Neighborhood Greet new homeowners Publish newsletter
Advocacy-Administration	<u>Board Meeting</u> <u>All-Committees Meeting</u> <ul style="list-style-type: none"> • Equity-Inclusion • Land Use-Transportation • Events & Outreach • Parks & Schools Liaison East Precinct SEUL (2 meetings) SEAM meeting	<u>Board Meeting</u> <u>All-Committees Meeting</u> <ul style="list-style-type: none"> • Equity-Inclusion • Land Use-Transportation • Events & Outreach • Parks & Schools Liaison East Precinct SEUL (2 meetings) SEAM meeting	<u>Board Meeting</u> <u>All-Committees Meeting</u> <ul style="list-style-type: none"> • Equity-Inclusion • Land Use-Transportation • Events & Outreach • Parks & Schools Liaison East Precinct SEUL (2 meetings) SEAM meeting

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